



APPLICATION FOR EMPLOYMENT

I. POSITION INFORMATION

Position applied for _____ Date of application _____

Type of employment desired Full-time Part-time Temporary Date available _____

II. GENERAL INFORMATION

Name _____
Last First Middle

Address _____
Street Apt #

City State Zip

Social Security Number _____ DOB ____/____/____

Cell phone _____ Home Phone _____

Email _____

Where do you prefer to be contacted (check all preferred) cell home work home email work email

Have you filed an application with us in the past? yes no If yes, give dates _____

Have you been employed by us in the past? yes no If yes, give dates _____

Are you legally eligible for employment in this country? yes no
(Proof of U.S. Citizenship or Immigration status will be required upon employment.)

A criminal records background check is required prior to final approval of any offer.

Have you been convicted of a felony in the last 7 years? yes no

If yes, please explain _____

Do you possess a valid Wisconsin Driver's license? yes no

Do you have a vehicle available for your use on a daily basis? yes no

III. EDUCATIONAL BACKGROUND

List all college and university experiences. Include High School if relevant.

Name and location of Institution	Years attended	Degree/ year	Major/ Minor	# Credits

IV. EMPLOYMENT HISTORY

List your prior employers, assignments or volunteer activities starting with the most recent, including military experience. Explain any gaps in comment section below.

Employer	Dates employed From _____ To _____
Address	Phone
Job title	Salary/ hourly rate
Immediate supervisor and title	May we contact for reference <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> later
Reason for leaving	
Summarize job responsibilities	

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V. REFERENCES

List name and telephone number (including area code) of 3 business/work references that are not related to you and are not listed as your supervisor in part I.

Name	Phone number	Relationship/ years known

VI. SKILLS AND QUALIFICATIONS

Summarize your knowledge and experience with technology.

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List all languages, other than English, that you are fluent in and describe level of fluency.

Language	Description of fluency

Summarize any other skills, special training, licenses and/or characteristics related to the position you are applying for:

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List professional, trade, business or civic associations of which you are a member.

VII. CERTIFICATION OF FACTS

I certify that the information I am providing is true and complete. I understand that if I have misrepresented or omitted relevant information, it may disqualify me for employment or be grounds for dismissal. I further understand that employment with UNIDOS Against Domestic Violence. is subject to a satisfactory investigation of my background, including the information herein. If employed I will comply with all the organization's rules and regulations. I understand that either UNIDOS Against Domestic Violence or I can terminate, with or without cause and/or notice, my employment at any time.

Applicant signature _____ Date _____